

FACILITIES COMMITTEE MEETING MINUTES

October 15, 9:30a.m.
College Conference Room

PRESENT: Fred Allen, Patrice Braswell-Burris, Jerry Buckley, Janet Castanos, John Colson, Sheridan Dewolf, Tim Flood, Beth Kelley, Reyna Torriente, Jim Wilsterman

GUEST: Jenny Vanden Eynden

RECORDER: Tasa Campos

REVIEW OF AGENDA & MEETING MINUTES

Tim gave a brief review of the day's agenda and thanked everyone for attending.

SIGNAGE UPDATE

The committee reviewed a handout on Grossmont College signage design guidelines and discussed the following:

- Classroom signs.
- New Building Names.
- Signage funding.

Tim will keep the committee updated.

STAFF PARKING SPACE UPDATE

Committee received two handouts regarding staff parking on campus. One was a map of the campus reflecting the number of staff parking spaces across campus. The second was a spread sheet showing the past original number of staff parking spaces; the number of revised count of staff parking prior to the parking structure and the new staff parking count after construction was complete. Tim reported he had been receiving calls and emails regarding the number of staff spaces available and the percentage of changes in staff parking with the completion of the structure. Tim stated he has been sending out the spread sheet and information below to persons with questions.

Parking Lot	Original Staff Parking Count	Revised Staff Parking Count Prior to Parking Structure	New Staff Parking Count
Lot 1	56	41	60
Lot 2	0	0	No longer there
Lot 3	55	75	80
Lot 4	0	10	20
Lot 4A	13	13	15
Lot 5	120	120	120
Lot 6 & Meter Row	52	52	67
Lot 7	50	50	50
Total	346	361	412

It was noted the staff parking spots in the new parking structure are hard to read and see. When the spaces were checked, approximately half of the spaces were being used by students. Tim stated a request for contract has been completed and is in process to have the staff parking spaces repainted for better visibility along with the "staff" lettering for each space. Tim shared the complaints have stopped since the beginning of the semester. By week five of the semester, there were plenty of parking spaces across campus in all the parking lots.

Tim brought forward, to the committee, the options of increasing staff parking, waiting and seeing if the mitigation of remarking the spots in the parking will help, or to start requesting staff only park at the farthest end of Lot 7. The committee discussed the options presented. The process of public safety regulated parking was reviewed and the possibility of the district hiring a staff person to only monitor parking regulations across campus was discussed once again. Tim stated he would bring forward this issue again with the District wide Parking Committee.

The issue of staff parking in Lots 1 and 7 and issues faculty are experiencing were discussed.

Tim shared the new parking meter and the process of purchasing it was reviewed along with the amount of revenue it has brought in the first few weeks.

Parking will be in flux until the new Student Services/Student Center remodel construction is complete.

LOT 5 TRAILER VILLAGE

Tim reported the modular building secondary effect moves would start this summer 2010. The committee discussed the moves, along with the needs for space and funding at great lengths. Tim stated the goals for the moves need to be determined along with the selection of an architect firm. Tim will be meeting with the departments on Monday.

Tim will keep the committee update.

SAFETY

- Fire Inspection

The next campus fire inspection is scheduled for next Friday, October 23. The inspector will be going through the 400s, 500s, 600s, 100s and 200s and will be checking deficiencies noted in the last inspection.

- Room Max & Fire Code

This issue has been reviewed and discussed by the college many times in the past and is now being revisited. The committee reviewed a spreadsheet hand out on classroom sizes across campus and discussed the following:

- Classroom minimums with two egresses.
- The affect classroom maxes will have on "Large Classroom Bonuses".
- Twenty-five classrooms will be affected and changed over.

The spreadsheets have also been given to the Deans to start reviewing with their departments. The college was planning on starting posting limitations in the spring 2010 semester but with this being such a large issue requiring much planning and discussion it may be moved to take place over summer 2010. Room maxes will be posted in every classroom on campus.

The committee also discussed the following:

- Evacuation maps in classrooms.
- Painted caution areas outside of doors.
- Vacant lockers on campus

OTHER/NEW ITEMS

The meeting was adjourned at 11:00 a.m.

The next meeting is scheduled for Tuesday, November 3, 2009 at 9:30 a.m. in the College Conference Room